

KOSSE COMMUNITY CENTER (KCC) RENTAL RATES

Effective January 23, 2017

Individual & Family Rentals:

- 1/2 Day - \$175 (4 hours) + \$50 for each additional hour + \$150 Deposit
- Full Day - \$300 + \$150 Deposit
- Monday –Thursday evening meeting rental (2 hrs) - \$30
- DJ Booth Rental – Add \$30

Commercial Rentals:

- Per Day - \$500 + \$150 Deposit
- Weekly (Monday thru Friday) - \$2,100 + \$400 Deposit
- DJ Booth Rental – Add \$30/day

Local Non-Profit Rentals - 1/2 Day - \$50 (4 hours) + \$5 for each additional hour

Reserving the Center for Your Event:

- Reservations may be made at Kosse City Hall, P.O. Box 116, 103 N Narcissus St, Kosse, TX 76653: Contact Karen: 254-375-2212
- KCC Rental Request form must be completed and submitted with Deposit payment. Payment may be made by cash or check
- All rental fees and deposits must be **paid in full** prior to the event (*special arrangements available for businesses*).
- **RESERVATIONS ARE NOT ACCEPTED OR CONFIRMED WITHOUT PAYMENT OF DEPOSIT**

Important:

- **For groups of 40 or more - If alcohol is to be consumed or served on the grounds of the Kosse Community Center, the City of Kosse requires that a certified peace officer be on site for the duration of the event.**
- Rentals of 3 or more consecutive days require a \$400 cleanup/ damage deposit.
- Deposits will be refunded by check within seven (7) business days of the event subject to inspection by KCC personnel.
- Renter agrees to be held liable for any damage or missing items, which may exceed any cleanup/ damage deposits.
- Availability subject to prior reservations and Kosse community events/ meetings and are subject to approval by the KCC Committee and/or the City of Kosse
- Visit the Community Center page at KosseTexas.com for more information.

Kosse Community Center (KCC) Rental Registration

(Please Print)

Name: _____

Address: _____

City, State, ZIP: _____

Best Phone: _____ Other Phone: _____

Email: _____

Date(s) Requested: _____ to _____

Time Requested: _____ to _____

Use D.J. Sound Booth: Yes No (Please Circle One)

Type of Event: _____

Expected Attendance #: _____

*Alcohol: Yes No

- *** IMPORTANT: For Groups of 40 or more: If alcohol is to be consumed or served on the grounds of the Kosse Community Center, the City of Kosse requires that a certified peace officer be on site for the duration of the event.**
- This rental request will not be considered in effect and the date reserved until this registration form and the rental deposit have been received by the Kosse Community Center.
- Notice of cancellation must be made 30 days prior to the event in order to receive a refund of the rental deposit. The rental fee is due before the event.
You may mail deposits or rental fees or make payment when you pickup the key to the facility at Kosse City Hall. • P.O. Box 116 • 103 N Narcissus St • Kosse, TX 76653
- It is your responsibility to clean and return the building in the condition it was at the time of rental. Rental deposits will be refunded subject to inspection within 7 days of rental completion
- You agree to hold the Kosse Community Center and the City of Kosse and their representatives and assigns harmless from any liability or mishaps.

Renter acknowledges and agrees to the terms above:

Renter's Signature

Date

KCC Use Only

Deposit Received: \$ _____ Ck# _____ Date: _____ By: _____